

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, MAY 13, 2024**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, May 13, 2024, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Jennifer Chau, Kristen Kubecka, Skipper Osborne, Lisa Krobot, Matthew Tilley, Mike Reddell, Ashley Brooking, Meagan Ramirez, Doug Matthes, Loretta Griffin, Tressa Leadford, Kanita Robinson, Chris Peikert, Mike Spillers, Alexandria Longoria and Stephanie Wurtz.

**1. Certification of quorum**

County Judge Seiferman certified a quorum with Commissioner Estlinbaum and Commissioner Frick. Commissioner Cook and Commissioner Shimek were absent.

**2. Pledge of Allegiance – Commissioner Estlinbaum**

**3. Texas Pledge – Commissioner Estlinbaum**

**4. Prayer – Commissioner Estlinbaum**

**5. Public Comments**

This being the next item for business, no action required.

**6. Consideration and possible action regarding approving Commissioner's Court Minutes for May 6, 2024**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve Commissioner's Court Minutes for May 6, 2024. Motion carried. Vote 3 ayes 0 nays

**7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**8. Consideration and possible action to approve a promotional pay rate increase for Glenda Brannon from \$14.06 as a Deputy Tax Assessor-Collector – Property Tax/Voter Registration to the Senior Deputy Tax Assessor-Collector – Accounting at a rate of \$16.28 effective 05/13/2024**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve a promotional pay rate increase for Glenda Brannon from \$14.06 as a Deputy Tax Assessor-Collector – Property Tax/Voter Registration to the Senior Deputy Tax Assessor-Collector – Accounting at a rate of \$16.28 effective 05/13/2024. Motion carried. Vote 3 ayes 0 nays

**9. Consideration and possible action to approve a Renewal Contract with Smarsh and allow County Judge Bobby Seiferman to sign all related documents**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve a Renewal Contract with Smarsh and allow County Judge Bobby Seiferman to sign all related documents. Motion carried. Vote 3 ayes 0 nays

**10. Consideration and possible action to accept a letter from Texana Center dating April 3, 2024 of Notice to Construct a new Rosenberg Behavioral Healthcare Clinic in Rosenberg, Texas**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to accept a letter from Texana Center dating April 3, 2024 of Notice to Construct a new Rosenberg Behavioral Healthcare Clinic in Rosenberg, Texas. Motion carried. Vote 3 ayes 0 nays

**11. Consideration and possible action to approve Kofile's proposal for Archival Imaging and Indexing of Deed Records and allow the County Clerk to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve Kofile's proposal for Archival Imaging and Indexing of Deed Records and allow the County Clerk to sign. Motion carried. Vote 3 ayes 0 nays

**12. Consideration and possible action to approve a Contract with Bay City Pro Cleaning for the County Tax Office Building and allow County Judge Bobby Seiferman to sign**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to table approving a Contract with Bay City Pro Cleaning for the County Tax Office Building and allow County Judge Bobby Seiferman to sign. Motion carried. Vote 3 ayes 0 nays

**13. Consideration and possible action to authorize the purchase of an Alamo SRD 50 Mulching Head (Sourcewell Contract #031121-DAC) for \$31,500.00 through Deere & Company**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to authorize the purchase of an Alamo SRD 50 Mulching Head (Sourcewell Contract #031121-DAC) for \$31,500.00 through Deere & Company. Motion carried. Vote 3 ayes 0 nays

**14. Consideration and possible action to declare the following vehicle as salvage and authorize to be sold at auction: 2014 Dodge P/U VIN #1C6RR7XT5ES419597. Proceeds to be placed in 010-55700-560**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to declare the following vehicle as salvage and authorize to be sold at auction: 2014 Dodge P/U VIN #1C6RR7XT5ES419597. Proceeds to be placed in 010-55700-560. Motion carried. Vote 3 ayes 0 nays

**15. Consideration and possible action to approve a Third extension of the Matagorda County Declaration of Disaster for Border Crimes beginning on May 13, 2024 and ending on July 22, 2024 and allow County Judge Bobby Seiferman and Commissioners to sign**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Estlinbaum, with all others concurring, to approve a Third extension of the Matagorda County Declaration of Disaster for Border Crimes beginning on May 13, 2024 and ending on July 22, 2024 and allow County Judge Bobby Seiferman and Commissioners to sign. Motion carried. Vote 3 ayes 0 nays

**16. Consideration and possible action to set a Public Hearing for the adoption of an Order to participate in the Texas Enterprise Zone Program to nominate OQ Chemicals for May 23, 2024 and allow publication of such**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Estlinbaum, with all others concurring, to set a Public Hearing for the adoption of an Order to participate in the Texas Enterprise Zone Program to nominate OQ Chemicals for May 23, 2024 and allow publication of such. Motion carried. Vote 3 ayes 0 nays

**17. Consideration and possible action to approve a Grant Administration Services Agreement between Matagorda County and GrantWorks, Inc. pertaining to Texas Department of Agriculture, Community Development Block Grant, CDV23-0293 Project and authorize the County Judge to sign all related documents**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve a Grant Administration Services Agreement between Matagorda County and GrantWorks, Inc. pertaining to Texas Department of Agriculture, Community Development Block Grant, CDV23-0293 Project and authorize the County Judge to sign all related documents. Motion carried. Vote 3 ayes 0 nays

**18. Consideration and possible action to authorize the submission of State Contract Extension Request Letter to the TxGLO pertaining to 22-085-078-D342 Project, extending from January 31, 2025 to January 31, 2027 and authorize the County Judge to sign all related documents**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to authorize the submission of State Contract Extension Request Letter to the TxGLO pertaining to 22-085-078-D342 Project, extending from January 31, 2025 to January 31, 2027 and authorize the County Judge to sign all related documents. Motion carried. Vote 3 ayes 0 nays

**19. Consideration and possible action to approve a Depository/Authorize Signatories Designation Form designating County Judge Bobby Seiferman and County Auditor Kristen Kubecka as authorized signatories pertaining to eh GLO CDBG-DR Contract #20-065-123-C430 and GLO CDBG-MIT Contract #22-085-078-D342**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve a Depository/Authorize Signatories Designation Form designating County Judge Bobby Seiferman and County Auditor Kristen Kubecka as authorized signatories pertaining to eh GLO CDBG-DR Contract #20-065-123-C430 and GLO CDBG-MIT Contract #22-085-078-D342. Motion carried. Vote 3 ayes 0 nays

**20. Consideration and possible action to approve the Monthly Reports from various County Departments**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve the Monthly Reports from various County Departments. Motion carried. Vote 3 ayes 0 nays

**21. Consideration and possible action to approve Invoices from the following Departments: County Judge's Office, Precinct #2, JP #2 and Sheriff's Office**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve Invoices from the following Departments: County Judge's Office, Precinct #2, JP #2 and Sheriff's Office. Motion carried. Vote 3 ayes 0 nays

**22. Consideration and possible action to approve Payment of Bills**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to approve Payment of Bills. Motion carried. Vote 3 ayes 0 nays

**23. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 3 ayes 0 nays

**24. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 3 ayes 0 nays

**25. Meet in Executive Session:**

**Under Section 551.071 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning pending litigation, contemplated litigation or settlement offers**

**Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property**

**Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee**

**Under Section 551.087 of the Texas Government Code to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations**

This being the next item for business, motion was duly made at 9:51 a.m. by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to meet in Executive Session:

Under Section 551.071 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning pending litigation, contemplated litigation or settlement offers

Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property

Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee

Under Section 551.087 of the Texas Government Code to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations

Motion carried. Vote 3 ayes 0 nays

26. **Reconvene open session and consider taking action on the matters discussed in Executive Session:**

**Under Section 551.071 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning pending litigation, contemplated litigation or settlement offers**

**Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property**

**Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee**

**Under Section 551.087 of the Texas Government Code to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations**

This being the next item for business, motion was duly made at 11:20 a.m. by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to Reconvene open session:

Under Section 551.071 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning pending litigation, contemplated litigation or settlement offers

Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session concerning Real Property

Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee

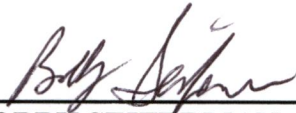
Under Section 551.087 of the Texas Government Code to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations

Motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to authorize payment of County benefits in the amount of \$3,515.42 to Employee #2886 for compensation from 03/28/2024 to 04/28/2024. Motion carried. Vote 3 ayes 0 nays

27. **Adjournment**

At approximately 11:23 a.m. Judge Seiferman adjourned the meeting.

Approved in Open Court, the 20<sup>th</sup> day of May, 2024.



**BOBBY SEIFERMAN**  
County Judge



**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One



**MIKE ESTLINBAUM**  
Commissioner Precinct No. Two

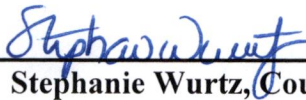


**TROY SHIMEK**  
Commissioner Precinct No. Three



**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:



**Stephanie Wurtz, County Clerk**

